

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, June 6, 2018

- I. **Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:00 PM
Present: Chair Batilo, Vice Chair Kathapurkar, Commissioners Bilbao, Leon, Manassau, Mohsin, Rosario, Sharma, Truong

Alternate Commissioners Present: Chen, Gandhi, Lee

Absent: None
- II. **Seating of Alternates** – None
- III. **Pledge of Allegiance** – Chair Batilo led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Mohsin motioned, and Commissioner Bilbao seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of May 2, 2018** – Commissioner Rosario motioned, and Commissioner Mohsin seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – Staff Liaison Tim Wong announced that City Council would consider the CDBG recommendations on June 19, 2018. He also mentioned the City Council's special meeting about affordable housing and the affordable housing activities.
- VIII. **Liaison Report** – Vice Mayor Grilli spoke about the City's community based budget process that started in October, which was adopted last night. She also announced the hiring of the Deputy City Manager, Steve McHarris and the Assistant City Manager, Ashwini Kartak.
- IX. **Business Items**

A. National Night Out

Sergeant Hinckley of the Milpitas Police Department presented about the MPD sponsored National Night Out event. This year the event will be held on August 9. Last year there were 55 official block parties and this year's goal is 60 parties with the emphasis of locating pockets in the City that have no participation. There was also discussion about hold to fold in emergency services education as part of the event. The CAC also sponsors the event with MPD in promoting the event. Commissioner Mohsin will send out a list of all the locations of the parties.

B. Neighborhood Beautification Awards

There was discussion about the nomination and award process and the role of the commission in selecting the award winners. Staff will send out criteria to the subcommittee to review and make recommendations if they would like to amend some criteria. The CAC directed the subcommittee to review the criteria and return with recommendations if any.

C. CAC Budget

There was approximately \$400 remaining in the CAC budget. The CAC approved to spend the final amount on a CAC banner. Commissioner Mohsin will coordinate the purchase of the banner.

D. General Plan Advisory Committee Report

Commissioner Truong reported out about the last GPAC meeting on May 30, 2018. The main topic of the meeting was Community Design. The committee discussed how community design can play a part in creating a welcoming environment and community character through paths, gateways, landscape and other design features. Areas of the City were discussed that were appropriate for redesign such as Main St.

E. July CAC Meeting

It was decided not to hold a July meeting.

- X. Commissioners Round Table** – Commissioner Rosario proposed to place closed circuit televisions on parks and major streets in Milpitas. Commissioner Leon mentioned integrating Emergency Preparedness and National Night Out.

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bilbao, Batilo (A)
Town Hall Meeting:	Kathapurkar, Leon, Sharma, Truong (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

- XI. Adjournment** – The meeting was adjourned at 8:38 PM to the next meeting of August 1, 2018.